



## EMPLOYMENT APPLICATION

### AN EQUAL OPPORTUNITY EMPLOYER

5831 Orange Ave. Long Beach, Ca 90805 \* (562) 426-5272 \* Fax: (562) 426-1702 \* E-mail: constructiontemps@gmail.com

**PRINT CLEARLY: COMPLETE ALL ITEMS USING A BALLPOINT PEN**

DATE: \_\_\_\_\_

Position applying for: \_\_\_\_\_ Years Exp. \_\_\_\_\_ Desired Salary \_\_\_\_\_

Last Name \_\_\_\_\_ First \_\_\_\_\_ Home # ( ) \_\_\_\_\_

Street Address \_\_\_\_\_ Cell # ( ) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Work# ( ) \_\_\_\_\_

Email \_\_\_\_\_

If hired, would you have a reliable means of transportation to and from work? Yes \_\_\_\_\_ No \_\_\_\_\_

Are you able to perform the essential functions of the job for which you are applying, either with or without reasonable accommodation?

If no, describe the functions that cannot be performed.

(Note: We comply with the ADA and consider reasonable accommodation measures that maybe necessary for eligible applicants/employees to perform essential functions. Hire maybe subject to passing a medical examination, and to skill and agility tests.)

#### **EDUCATION**

Name & Location of School	Course of Study	Years Completed	Date Graduated	Degree or Diploma
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College				
Technical/Trade Business				
High School				

#### **Professional Licenses and Certifications:**

Type of License	State	Date Issued	Expiration Date	Number

#### **Previous Work History:**

Employer's Name \_\_\_\_\_ Phone # ( ) \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ ST. Zip \_\_\_\_\_

Type of Business \_\_\_\_\_ #of Employees \_\_\_\_\_

Supervisor Name \_\_\_\_\_ Your Job Title \_\_\_\_\_

Work Performed \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

Employment Date: From \_\_\_\_\_ To \_\_\_\_\_ Salary: Start \_\_\_\_\_ End \_\_\_\_\_



Employer's Name \_\_\_\_\_ Phone #(    ) \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ ST.    Zip \_\_\_\_\_  
Type of Business \_\_\_\_\_ #of Employees \_\_\_\_\_  
Supervisor Name \_\_\_\_\_ Your Job Title \_\_\_\_\_  
Work Performed \_\_\_\_\_  
Reason for Leaving \_\_\_\_\_  
Employment Date: From \_\_\_\_\_ To \_\_\_\_\_ Salary: Start \_\_\_\_\_ End \_\_\_\_\_

Employer's Name \_\_\_\_\_ Phone #(    ) \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ ST.    Zip \_\_\_\_\_  
Type of Business \_\_\_\_\_ #of Employees \_\_\_\_\_  
Supervisor Name \_\_\_\_\_ Your Job Title \_\_\_\_\_  
Work Performed \_\_\_\_\_  
Reason for Leaving \_\_\_\_\_  
Employment Date: From \_\_\_\_\_ To \_\_\_\_\_ Salary: Start \_\_\_\_\_ End \_\_\_\_\_

Were you ever employed under another name? Yes \_\_\_\_ No \_\_\_\_ If yes, what name? \_\_\_\_\_

Explain any gaps in employment of 6 months or more:

Give any other information that you believe would assist us in considering you for employment. \_\_\_\_\_

Three personal references. (Exclude former supervisors and relatives.)

	Name	Occupation	Phone Number
1.	_____	_____	(    ) _____
2.	_____	_____	(    ) _____
3.	_____	_____	(    ) _____

**QUALITY STAFFING OF SOUTHERN CALIFORNIA** is an at-will employer, which means your employment may be terminated **at any time** by you or **Quality Staffing of Southern California**, with or without cause or advance notice. Further, this letter is simply for your information and is not to be construed as a contract of employment. If you have any questions about this information, please contact us as soon as possible at **(562) 426-5272**.

**Applicant's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_



**Please Read Carefully, Initial Each Paragraph and Sign Below:**

\_\_\_\_\_  
Initials I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

\_\_\_\_\_  
Initials I hereby authorize Quality Staffing of Southern California to thoroughly investigate my references, work record, education and other matters related to my suitability for employment unless otherwise specified above. I further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the Company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

\_\_\_\_\_  
Initials I understand that nothing contained in the application, or conveyed during any interview which may be granted or during my employment, if hired, is intended to create an employment contract between me and the Company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, at the option of either myself or the Company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the Company's designated representative

\_\_\_\_\_  
Initials In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification document form upon hire

\_\_\_\_\_  
Initials I understand that Quality Staffing of Southern California is a staffing agency, and that acceptance into Quality Staffing's pool of persons available to work does not mean that I will begin working at any certain time. Persons accepted into Quality Staffing's pool will not perform any work or services for Quality Staffing unless and until assigned to a particular job by Quality Staffing. I understand that I will not be earning pay from Quality Staffing until and unless my application is accepted by Quality Staffing and until and unless I am assigned to a job.

\_\_\_\_\_  
Initials If I am accepted by Quality Staffing, I understand that there may be periods of time after one job assignment ends that an additional job assignment may not be available to me. It is my responsibility to contact Quality Staffing and ask if new job assignments are available at any given time.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant's Signature



**Optional:**

\_\_\_\_\_ Should a search of public records be conducted by internal personnel employed by the Company,  
Initials I am entitled to copies of any such public records obtained by the Company unless I mark the  
check box below. If I am not hired as a result of such information, I am entitled to a copy of any  
such records even though I have checked the box below. "Public records" are defined by  
California state law and means records documenting an "arrest, indictment, conviction, civil  
judicial action, tax lien, or outstanding judgment." (Civil Code section 1786.53) Any public records  
request conducted by internal personnel employed by the Company will only be used to the  
extent allowed by federal, state, or local law.

☐ I waive receipt of a copy of any public record described in the paragraph above.

\_\_\_\_\_ Date \_\_\_\_\_ Applicant's Signature

**Optional:**  
The information requested below is necessary for the specific position for which you are applying. A "yes"  
answer will not necessarily disqualify you from the position. The nature of the offense, the date of the  
offense, the surrounding circumstances and the relevance of the offense to the position applied for may,  
however, be considered.

Any information regarding criminal history will be maintained confidentially.

Have you ever been convicted of a felony criminal offense?  
(Please do not list misdemeanor convictions for marijuana-related offenses that are more than two years  
old, infractions, records relating to diversion programs, or convictions that have been judicially dismissed or  
ordered sealed pursuant to law..... Yes ☐ No ☐

\_\_\_\_\_ Date \_\_\_\_\_ Applicant's Signature

**AGREEMENT AND AUTHORIZATION**  
I certify that answers given herein are true and complete to the best of my knowledge.  
I hereby grant permission to any company or individual to furnish Quality Staffing of  
Southern California with information regarding my prior employment, including but not limited to:  
period of employment classifications, salary and reason for termination. I hereby release any  
company or individual from any liability connected with furnishing such information.  
I have read the above statements and understand them fully.

**Applicant's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_